

Club Headquarters: 2840 Eastern Boulevard York, PA 17402 717-600-8900 Automobile Club Travel Agency Insurance Agency 717-600-8700 or 800-222-1469

Dear AAA Southern Pennsylvania Member:

Re: Reimbursement Consideration Request

Please complete the reverse side of this letter and submit it with the original paid receipt within thirty (30) days of the service date for reimbursement consideration. The Club may adjust or deny reimbursement for service provided by individuals or companies not normally engaged or associated with providing Roadside Assistance.

In all cases, reimbursement coverage is limited to only roadside assistance as detailed in the Membership Handbook and the "Your Glove Box Companion" brochure and does not include vehicle repair, tire repair, labor cost, storage fees or special equipment needed to tow modified vehicles.

It is our goal to provide you, our valued member quality service resulting in member total satisfaction. In order to accomplish this, we ask that in the future, should you require road service, please call us at (717) 600-8800 or 1-800-AAA-HELP (1-800-222-4357) or visit us on AAA.com for on-line road service request. This information is available on your AAA membership card.

We have enclosed a self-addressed postage-paid envelope for your convenience.

Thank you for allowing us to review your request for reimbursement consideration.

Automotive Service Team

AAA Southern Pennsylvania

Enclosure (2)

Stop by one of our branch offices or visit our website at: AAA.com



AAA Southern Pennsylvania Attention: Automotive Services 2840 Eastern Blvd York, PA 17402 (800) 222-1469 ext. 8941

ROADSIDE ASSISTANCE ALTERNATE SERVICE QUESTIONNAIRE

MEMBERSHIP INFORMATION Member's Name	Membership #		Joined	Expiration Date	
	Basic Plus Premier				
Mailing Address	Day Phone #				
	Cell Phone #				
	Email Address:				
DETAILS OF MY SERVICE CALL I was Vehicle Driver Passenger Neither	Breakdown Location (Street, City, State)				
Service Date Time am pm					
Year/Make/Model	Servicing Facility (Please Include Address)		Ser	vice Call Charges	
Passenger Van Truck Other			s		
Dual Wheels Yes No	Phone:				
Was AAA called? Yes No	If AAA Service was not used, why?				
Was a valid Membership Card Presented at time of Service? Yes					
Cause of Disablement? Accident (enclose copy of police report Keys Lost Keys Broken Ko	rt) Mechanical Other_ eys Locked Out Keys Locked in	Trunk			
TOWING INFORMATION Was Vehicle Towed? Yes No	Were Police Called and on Scene? Yes No (Enclose copy of police report)			ving Mileage	
Vehicle Towed To (Street, City, State)	Was Special Equipment Used? Yes No			v Charges	
	(Please explain)		\$	\$	
			Otl	Other Charges	
CLUB REIMBURSEMENT If you have followed the procedure outlined to obtain Roadside Assistance, and AAA service is not available, or AAA Provider access is restricted					
(toll roads, limited access highway), the club will provide reimb accordance with Club guidelines. If AAA service was available normally have paid for the covered service. To apply for reimbu days. Please allow 2 weeks for review and processing under the	, but not requested, reimbursement rursement consideration, submit an or	nay be limite	d to the amount th	e Club would	
Accident Calls – enclose copy of police report					
Member's Signature:	Date:				
FOR OFFICE USE ONLY	l l				
AC # CC #03	Call History		Cost History	Cost History \$	
Basic Call \$ Plus \$				Cotal \$	
1143 \$	Premier \$		Total \$		